

City of Melrose Permit Fee Schedule

Residential Permits

Building Permits

Residential Permit Fee	Valuation based using UBC Table 1A
Plan Review Feedback	50% of Permit Fee
State Surcharge	The greater of .0005 x valuation or \$1.00

Building Permits – Maintenance

Roofing	\$125 + \$1.00 State Surcharge = \$126.00
Siding	\$125 + \$1.00 State Surcharge = \$126.00
Demolition	\$150 + \$1.00 State Surcharge = \$151.00
Window Replacement (same size)	\$125 + \$1.00 State Surcharge = \$126.00
Window Replacement (with structural change)	Valuation based using UBC Table 1A
Fences and Walls under 6'	\$125 + \$1.00 State Surcharge = \$126.00

Plumbing Permit

Residential Alteration	\$125 + \$1.00 State Surcharge = \$126.00
Residential New	\$125 + \$1.00 State Surcharge = \$126.00
Sprinkler/Irrigation System	\$125 + \$1.00 State Surcharge = \$126.00

Mechanical Permit

Residential Alteration	\$125 + \$1.00 State Surcharge = \$126.00
Residential Fireplace	\$125 + \$1.00 State Surcharge = \$126.00
Residential New	\$125 + \$1.00 State Surcharge = \$126.00

ISTS Permits – New, Replace or Repair

Permit Fee	\$465
Township Filing Fee	\$25

Commercial Permits

Building Permits

Building Permit Fee	Valuation based using UBC Table 1A
Plan Review Fee	65% of Permit Fee
State Surcharge	The greater of .0005 x valuation or \$.50

Commercial Demolition Permits

Building Permit Fee	Valuation based using UBC Table 1A
Plan Review Fee	65% of Permit Fee
State Surcharge	The greater of .0005 x valuation or \$.50

Plumbing Permits

Building Permit Fee	Valuation based using UBC Table 1A
Plan Review Fee	65% of Permit Fee
State Surcharge	The greater of .0005 x valuation or \$.50

Mechanical Permits

Building Permit Fee	Valuation based using UBC Table 1A
Plan Review Fee	65% of Permit Fee
State Surcharge	The greater of .0005 x valuation or \$.50

Fire Suppression and Alarm Permits

Plan Review Fee	Valuation based using UBC Table 1A
State Surcharge	65% of Permit Fee
	The greater of .0005 x valuation or \$.50

Fences/Walls over 6 Feet & Permanent Signs

Permit Fee	Valuation based using UBC Table 1A
Plan Review Fee	50% of Permit Fee
State Surcharge	The greater of .0005 x valuation or \$.50

Zoning Permits

Agriculture Buildings

Permit Fee	Valuation based - \$100 for \$0 to \$20,000 and \$6.00 per \$1,000 thereafter
No Plan Review Fee	
No Surcharge Fee	

Grain Bins

Flat fee of \$100

Inspections Outside Normal Business Hours

\$60 per hour, 1 hour minimum

Inspections for which no fee is specifically indicated

\$50.00 per inspection

Investigation Fees

Work which was started without a permit shall be subject to an investigation fee equal to the permit fee, less the surcharge

Updated 7/22/2025